

**NOTICE OF SPECIAL MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
OCTOBER 27, 2021 4:30 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

S. David Deanda, Jr., President
Pete Jaramillo, Vice President
Aissa I. Garza, Secretary
Balde Morales
Mayor Armando O'Caña served in the Mayor
Position

ABSENT:

Dr. Sonia Treviño, Treasurer
Mario Garza

ALSO PRESENT:

Nora Longoria, MEDA Board
Ruben Sanchez, MEDA Board

STAFF PRESENT:

Daniel Silva, Chief Executive Officer
Joel A. Garza, Chief Operating Officer
Judy Vega, Executive Assistant
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director
David Gonzales, Accountant
David Flores, Deputy City Manager
Jasmine Ramos, MEDC Receptionist
James Francis Love, Network Support Specialist
Bertha Ramirez, Administrative Assistant
Joe Salazar, Accountant

1. Call to order

With a quorum being present President S. David Deanda Jr. called the meeting to order at 5:04 p.m.

2. Approval of Minutes:

A. Special Meeting of September 15, 2021

B. Special meeting of October 18, 2021

Secretary Aissa I. Garza moved for approval of the special meeting of September 15, 2021. Motion was seconded by Vice President Pete Jaramillo and approved 5-0.

Secretary Aissa I. Garza moved for approval of the special meeting of October 18, 2021. Motion was seconded by Balde Morales and approved 5-0.

3. Approval of Adjusted Financial Statement for August 2021

Finance Director Angie Vela presented and recommended approval of Adjusted Financial Statement for August 2021.

Vice President Pete Jaramillo moved for approval of the Adjusted Financial Statement for August 2021. Motion was seconded by Secretary Aissa I. Garza and approved 5-0.

4. Ratification of approval of The Reyna Network LLC invoice totaling \$3,750 related to EDA Project #08-79-05396 for services from August 17, 2021, to September 16, 2021

Secretary Aissa I. Garza moved to ratify the approval of The Reyna Network LLC invoice totaling \$3,750 related to EDA Project #08-79-05396 for services from August 17, 2021, to September 16, 2021. Motion was seconded by Balde Morales and approved 5-0.

5. Approval of The Reyna Network LLC invoice totaling \$3,750 related to EDA Project #08-79-05396 for services from September 17, 2021, to October 16, 2021

CEO Daniel Silva presented this item by saying that this was a recurring monthly invoice related to the \$3 million EDA grant for grant administration services. The grant was awarded for the purpose of drainage improvements related to the Shary Village Industrial Park Roadway & Drainage. A progress report on the project is attached for the Board's review. Mr. Silva is requesting approval of the invoice.

Vice President Pete Jaramillo moved for approval of The Reyna Network LLC invoice totaling \$3,750 related to EDA Project #08-79-05396 for services from September 17, 2021, to October 16, 2021. Motion was seconded by Secretary Aissa I. Garza and approved 5-0.

6. Approval of City of Mission Invoice #3 in the amount of \$156,844.62

Secretary Aissa I. Garza moved for approval of City of Mission Invoice #3 in the amount of \$156,844.62. Motion was seconded by Balde Morales and approved 5-0.

7. Approval of Clover Hills Dentistry Project in an amount not to exceed \$20,000

This project was first presented to the Board on July 20, 2021. At this meeting, the Board approved a notice of intention and notice of public hearing to undertake the project in an amount not to exceed \$20,000. Clover Hills Dentistry will be located on Shary Road. A public hearing was held on August 17, 2021, and the public comment ended September 21, 2021. Their request is for offsite infrastructure improvements consisting of materials for a boring and a fire hydrant to bring the utilities to the operation. Mr. Silva is requesting approval of the project.

Vice President Pete Jaramillo moved for approval of Clover Hills Dentistry Project in an amount not to exceed \$20,000. Motion was seconded by Balde Morales and approved 5-0.

8. Approval of Budget Amendment to FY 2021-2022 Budget

Finance Director Angie Vela presented and recommended approval of Budget Amendment to FY 2021-2022 Budget - MEDC Fund 21 – Economic Development (\$20,000.00), related to the Clover Hills Dentistry Project.

Secretary Aissa I. Garza moved for approval of Budget Amendment to FY 2021-2022 Budget. Motion was seconded by Vice President Pete Jaramillo and approved 5-0.

9. Economic Development Updates

CEO Daniel Silva gave a brief update on economic development.

10. President's Comments.

None.

11. Adjournment.

Secretary Aissa I. Garza moved to adjourn the meeting. Motion was seconded by Vice President and approved 5-0. Meeting was adjourned at 5:45 p.m.

S. David Deanda, Jr., President

ATTEST:

Aissa I. Garza, Secretary